

DISCIPLINE COMMITTEE TERMS OF REFERENCE

- 1. Reports to:** The MARRT Board of Directors
- 2. Purpose:**
 - 2.1. To consider the decision of the investigation chair regarding a complaint against a member in accordance with Part VI, VII and VIII of the Registered Respiratory Therapists Act C.C.S.M. c. R115 (the Act).
 - 2.2. To consider the notice of appeal by a complainant regarding the decision of the investigation chair in accordance with Part VI of the Act.
 - 2.3. To consider the notice of appeal by a member regarding the decision of the investigation chair in accordance with Part VII of the Act.
 - 2.4. To consider the above-mentioned in accordance with the MARRT Disciplinary Process Document, May 2, 2014.
- 3. Composition:**
 - 3.1. The Board shall appoint the committee comprised of:
 - 3.1.1. A person as recommended by the minister.
 - 3.1.2. Three (3) individuals whose names are entered in the roster of active practicing members.
 - 3.1.3. The Board shall appoint one of the members to be the Chair.
- 4. Quorum:**
 - 4.1. Quorum shall be three (3) committee members.
- 5. Terms of Office:**
 - 5.1. Members shall serve a term of two years, renewable.
 - 5.2. The Board shall review the committee members on an annual basis.
- 6. Meetings:**
 - 6.1. The committee shall meet on an annual basis to review the discipline process according to the Act and the MARRT Disciplinary Process Document.
 - 6.2. The committee shall meet at the call of the Chair to consider the decision of the investigation chair regarding a complaint against a member, a notice of appeal by the complainant, or a notice of appeal by the member.

7. Terms of Reference:

- 7.1. The terms of reference shall be reviewed by the committee on an annual basis.
- 7.2. Changes to the terms shall be submitted to the Board for review.